

**MINUTES OF THE NZAP COUNCIL MEETING
HELD ONLINE VIA ZOOM
ON 16 OCTOBER 2023 6.15PM – 7.50PM**

Present:

Gabriela Mercado (President), Delia Crozier, Catriona Cairns, Claire Miranda, Victoria Smith, Marianna Ackerman, Faye Gorman, Mihili Alexander, Luisa Maloni (Administrator).

1. WELCOME

The meeting opened at 6:15pm with a karakia from Gabriela.

2. APOLOGIES

Apologies from John O'Connor and Susan Horne.
Kua tamō te rōpū Waka Oranga.

3. RATIFICATION OF SEPTEMBER MEETING MINUTES

No amendments were requested.

Gabriela Moved: That the minutes of the September Council meeting be accepted
—Carried

4. MATTERS ARISING FROM PREVIOUS MINUTES

ACTION LIST (see action list for details)

Completed and ongoing action items were noted. The following items were commented on:

- 1. Action: Catriona to check with Anna and Verity if they would like to be noted in the Apologies for these meetings until they return. Done- Anna and Verity have requested the following sentence to note their absence: Kua tamō te rōpū Waka Oranga (the Waka Oranga group are absent).*
- 2. Action: Gabriela to send initial feedback to the research group for the SOGICE report. Done- further discussion under President's report later in the minutes.*
- 3. Action: Claire to talk with Gabriela about the labels for members on the website. Ongoing*
- 4. Action: Claire to talk with Luisa about a potential new web host. Done- Claire and Luisa will meet with Brockdin.*

5. REPORTS FROM COUNCIL (oral)

President

- Gabriela had a conversation with Gavin Stansfield about the SOGICE report and has sent him the letter with Council's initial feedback. Gavin will try to meet with the Conversion Practices group before Council meets again in November to rework the report as per Council recommendations.
- Gabriela also had a conversation with Lynne Holdem regarding her correspondence about Psychotherapy Day. Lynne highlighted that if a member was not associated with a branch, they missed out on the details of the event. Lynne posed the idea of a virtual branch that could gather together members who live in an areas without a branch. This warrants further discussion.
- Gabriela and John have started their tour of the branches with a presentation to the Northern Branch. They had 45 attend and will head to Wellington next.

Honorary Secretary

- The new Incorporated Societies Act is now in force (from October 5) and societies need to re-register by October 2026. Meeting the requirements of this new Act will involve changes to our constitution, namely, including an interest register and a complaints procedure (not for clients against therapists, but for members who have complaints amongst each other e.g. within Council or Committee members). Traditionally, changes to the constitution lie on the table for a year before being voted on so we may have to have these ready for the next AGM in 2024.
Action: Catriona to liaise with Faye about how to draft these changes.
- Members who request a membership certificate are currently asked to provide some kind of proof of supervision in order to comply with the certificate's wording: *"having satisfied the Association's requirements for supervision and professional development and having paid the required fee"*. Registered members already provide this proof to PBANZ so do we need to ask Registered members to provide this proof or do we need to change this wording?
Action: Catriona and Luisa to work on the certificates to bring to the next Council meeting

Council briefly discussed legal implications of using the term 'psychotherapy practitioner' in terms of website labels and the group of people who are registered as 'non-practising.' This will be discussed further at a future meeting.

- New Full and Provisional members need to have their application endorsed by two Full members of the NZAP. Some new members are in isolated areas without a branch and may not know other NZAP members to endorse them. This process may need to be reconsidered at the next meeting.

Gabriela thanked Catriona for her thorough work.

Treasurer

- The koha for Waka Oranga and Haare Williams have been paid.
- The Education Fund Committee is waiting on applications for the Education Fund which are due November 1.
- Council members are entitled to be reimbursed for the 2024 Conference if they wish. You will need to register and pay for the conference and then supply a receipt and expense claim form to Jill at accounts@nzap.org.nz

- Stripe- this has been set up and is being used for Conference payments at the moment but there is no easy way to pass on the fee (2.7%) to members. It might be useful to let members know that paying using Stripe creates extra fees for us and that a bank transfer is preferable.

Gabriela thanked Delia for her work in keeping the accounts tidy.

Chair of Ethics and Professional Standards Committee

- Faye had a fruitful conversation with the member regarding the Legacy Management and Sudden Incapacity resource for NZAP.
- There are no new people affected by complaints at this time.

ACP Committee Chair

None this meeting as John is away.

Public Issues

- Claire, Veronica and John Farnsworth have stepped back from the committee and it is now down to 4 people. Victoria asked Council to consider people who would be good to join. The group meets monthly and also run a Signal group to communicate in-between meetings.
- Clare Greensmith, Andrew Jones and Victoria will meet with Martin Chadwick, Chief Allied Health Professions Officer at the Ministry of Health.
- The committee is keen to start posting on our LinkedIn page but need better access to it.
Action: Luisa to look into setting up administrator access for Victoria to the NZAP LinkedIn page.
- Victoria is unable to make some ACC meetings and so has been less involved. Someone new will need to take over in June but this person will be chosen by ACC- not necessarily from NZAP.
- Victoria attended an Allied Health meeting with the Head of Health in Australia and Te Whatu Ora where the problem of workforce deficit was discussed. There is a push to build multidisciplinary teams for each case.

Gabriela thanked Victoria for attending all of these meetings representing NZAP.

Ata Journal

None this meeting as John is away.

Newsletter

- Call for submissions will go out tomorrow.
- At this stage the website blog is not ready for the Newsletter and so the next issue will most likely be the same as the last, with the main body of the newsletter created in Mailchimp with links to PDFs.

Gabriela thanked Marianna for a fabulous Newsletter.

Academy/Website

John Farnsworth has requested a budget increase for the Academy as per his report. After ongoing issues with the current web host, John F would like to move to a new web designer and host.

Council reviewed the request and attached quote from the new web host Brockdin Barr and discussed the implications of moving to another web host.

Motion: That Council accept John Farnsworth’s proposal to increase the Academy Budget
Claire/Victoria

—Carried

Gabriela thanked Claire for all of her work on the website.

Administrator

- Conference 2024 registrations are now open with 25 registrants so far.

6. RATIFICATION OF NEW MEMBERS

The following memberships were ratified

Motion: That the following be ratified as continuing Student Members of NZAP, having completed all requirements:

ANNA BURROWES, Dunedin (Transactional Analysis)

Motion: That the following applicants be ratified as Student Members of NZAP, having completed all requirements:

ANDREA BLACKMORE, Auckland (AUT Masters)

PAUL PRINGLE, Auckland (ANZAP)

SAM MCSORLEY, Nelson (Hakomi)

TIM ROBINSON, Auckland (Hakomi)

Motion: That the following applicants who have full Psychotherapist registration, be ratified as Full Members of NZAP, having completed all requirements:

JENNI VAN DER SCHOOT, Auckland (reinstated after having resigned earlier this year)

AMBYR FOLAU, Auckland

HELEN CREAGH, Auckland

Retired:

None this period

Resigned:

None this period

— Carried

Meeting closed at 7:50pm.