# **EDUCATION GRANTS FUND**

## **Terms of reference**



## Background

The Special Education Fund was established in 1992 using the profit made from the Dunedin Conference in that year. The Fund has grown with the addition of successive Conference profits and accruing annual interest. It now stands at more than \$150,000. The total amount of the grants available will vary from year to year and has, in the past, been around \$5000. A Committee of four to five members appointed by the APANZ Council manage the application process.

## Purpose

The Fund is available to provide financial assistance to members for educational purposes from which there are personal and collective (APANZ and Waka Oranga) clinical practice benefits or initiatives that bring general advantages to the promotion of psychotherapy and adheres to APANZ's Code of Ethics which is committed to fostering the spirit and upholding the principles of Te Tiriti O Waitangi.

Projects may include:

- a specific training course, or
- attending appropriate study courses, or
- carrying out an approved research project.

## Eligibility

- Full members of APANZ
- Full members of Waka Oranga
- Retired members of APANZ
- Provisional members of APANZ
- Group awarded to one member on behalf of the group, the majority of whom belong to one or other above-mentioned categories of membership.

Please note previous recipients of this fund are not precluded from applying in the future.

#### **Grant amount**

The money available each year is from the accrued interest from the fund. Should not all the interest be awarded in one year, the balance will be added to the sum available in the following year.

#### **Application steps**

- Study proposal to be emailed to the Administrator on <u>admin@apanz.org.nz</u> by 1 November with the request for funding assistance for the following year. The Education Fund Committee will decide by the end of November, and the funding will only be available in the nominated year which would normally be the year following the application.
- The Committee will notify the applicant(s), whether they have been successful, before the end of the year.
- Successful applicant(s) will be announced at the APANZ Conference and the grant money distributed at that time.
- The decision of the Committee will be final.

## Requirements

The Committee will require the following information:

- A clear, succinct explanation in one or two pages of the specific course or research project planned;
- A letter of recommendation from your supervisor;
- A copy of the proposed budget, including other sources of funding;
- Current membership status.

## There is an expectation that recipients of an Education Fund Grant will

- Commit to presenting a paper or workshop following completion of their study at an APANZ Conference, Waka Oranga hui-a-tau or at their local branch meeting; and/or
- Agree to write a paper for the next edition of *Ata: Journal of Psychotherapy Aotearoa* or the APANZ Newsletter.

## <u>N.B.</u>

The Grant is not primarily intended for:

- Accommodation/meal costs
- Cost of books

## **Education Fund Committee**

Jane Tuson (APANZ Treasurer – ex officio) Alayne Hall Alisa Hirschfeld Kathy Davidson

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